



LUPIN HILL
elementary

Parent Faculty Club Meeting

April 21, 2024

10:00am-11:00am

Participants present: Holly Gibson, Summerly Nava, Kristen Marsilio, Veronica Miller, Amberly Brown, Malin McKinley, Amber Amodeo, Erin Huang, Alexandra Chernukha

- Announcements & Welcome – Veronica & Amberly (5 mins)
 - All new board members (5) have been approved and notified.

- Discussions –
 - Book Fair update - Erin (10 mins)
 - Budget - added \$150 to the book fair budget based on Erin's notes from last year
 - Everything is set up and ready to go. We will have to see if there is a big difference not having open house at the same time as book fair. Also teachers might not get their wish lists. We will have to wait and see how it's different from last year.
 - Teacher preview will be Friday afternoon, then class room previews will be Monday and Tuesday. There are still a lot of Scholastic Dollars from last year that can be used for rewards for Caught Reading tickets. Dress up day reward, teacher will get rewards in Scholastic Dollars.

 - Holly & Kristen (20 mins)
 - Budget
 - 2023-2024 remaining items
 - Parking spot and enrichment separated, that's why direct donations look lower, also lower student enrollment this year, next year will be higher so that will change as well.
 - New marquee but no estimate yet. TBD
 - Movie nights have been tough to estimate, first movie night \$3500. Then having two small ones obviously generated much less money. Did not renew the license for next year.

- Expenses - art/steam teachers added in. 5th grade emergency vote explained. Need PO's for anything ordered for 5th grade, more budget for trunk and treat, facilitron fees. Budget for just concessions that would blanket over all events. Added tinerktown OWL, field trips to the budget. Need to add summer kick off - \$1000
 - In n Out truck
 - Momentum sports
 - \$250 for concessions
- 2024-2025 budget discussion & vote - tabled
- Summer KickOff - Melissa & Amberly (10 mins)
 - Event details
 - Opportunity Drawing - everyone contribute, take slots on the spreadsheet and start calling or emailing.
 - Kristin - nominated as historian
 - **Board Vote to approve - all in favor**
- PFC Coffee Agenda Items – Amberly & Melissa (5 mins)
 - April 26th
 - May will be final PFC Coffee
- Teacher Appreciation – Summerly & Amber (5 mins)
 - Teacher gift cards- blast on parent square \$20 Summerly and Amber will take this on.
 - Staff Appreciation Lunch- volunteers needed for PFC. Tea party theme 12:30pm
 - Staff lounge update is a go-ahead
- Installation of Officers – Amberly & Veronica (5 mins)
 - Will be announced at next PFC Coffee on Friday, hopefully all 5 members can be there.
- AOB - (5 mins)

Veronica need help on year book- room parent need to send out email about each class page. Appoint one person per class to do the page.

Next PCF coffee Friday April 26th. Next PFC board meeting will be over zoom on Tuesday 5/7 @7pm