



## *Parent Faculty Club Meeting Minutes*

August 14, 2023 5pm-6pm on Zoom

Present participants: Veronica Miller, Holly Gibson, Kristen Marsilio, Malin McKinley, Amberly Brown, Tiffany Shutterhorn, Sarah Parizeau, Melissa McClure, Erin Huang, Summerly Nava, Ciara Humpheries, Christine Grady, Amber Amadeo

- Welcome and Introductions

- Calendar

- Grade level play date 8/19
  - Yard Games – bean bags/corn hole, etc
    - No sidewalk chalk for event – no water games
  - Donation table & spirit wear tables will be available
  - Popsicles available
- “Welcome Back” treats for the teachers on 8/21 ▪ Kristen reported out budget for this event
- Registration 8/22
  - PFC Board to be there at 2pm
  - Holly is working on Meet The Teacher pages
  - PFC Duties @Registration:
    - Welcome Committee (Checks Aeries) - Alex & Christine
    - Aeries Assistance (Music Room) - Tiffany & Amber & Erin (@4:30)
    - Teacher Assignments (in front of Teachers’ Lounge) - Holly & Malin
  - Spirit Wear - Ciara & Sarah
  - Direct Donation Drive - Veronica & Kristin
  - Parent Square – Melissa
  - Inside Hees Hall- Summerly & Amberly (floaters)
- Summerly in charge of checking Aries status

- Reviewed 2023-2024 calendar

- Board noted they prefer to not host Oct PFC Coffee on Halloween
- Holly suggested alternating PFC Coffees on assemblies vs as stand-alones; as well as alternating in-person vs zoom
- Erin put the calendars on the PFC website
  - Meeting Minutes will be added to website

- Lupin Line Up will continue every Monday morning
  - Amberly will do quarterly update
- Noted that PFC Board meetings are all on the calendar
  - Next mtg will be Sun, Sept 10th at 8:30am-10am

- Direct donation drive

- Currently \$16,557 in ParentSquare
- Not using monetary thermometer this year & will instead track percentage of participation
- Kelly & Erika – Melissa & Ciara also work on donation drive task
  - For one week, teachers will send message to classroom, prizes for participation
- Teachers will get a percentage back of funds received for incentive

- Budget

- Create a field trip line item within the PFC budget for \$2000 to offset school transportation costs or ticket costs making sure all students will be able to attend future field trips.

**Vote: All agree and in favor.**

- Movie Night

- Vote of Big Hero 6, Super Mario Bros, Paws of Fury, Cloudy With a Chance of Meatballs, Trolls
- Suggestion was made to ask that teachers come to event to help with donations

- AOB -

- Veronica reminded us that the bulletin board is for PFC
- Holly is getting the balloon arch for Registration/first Day of School.
- PFC Coffee Agenda
  - Meet the Principal
  - Annual Budget / Donation Drive
  - Morning Mile – start Mid-Sept
  - Make the coffees more formal with agendas/ notes etc.
  - Highlight a position each mtg
- Continue with Tiffany's interviews on each Board position to be published monthly
- TK gate won't be done for a few months
- Update the Marquee Board
  - \$1800 quoted for update
  - Approval needs to go through the District
- Update crosswalk to be painted brighter color (yellow?)
  - Approval needs to go through the District